

Minutes Board Meeting

Date:	30 January 2018	Venue: Spencers Wood Community Hall
Present:	Jim Stockley Tony Allen	Non-Executive Director (Chair) Non-Executive Director (Finance)
In attendance:	UllaKarin Clark Nick Durman Nicola Strudley Heather Wyper	Volunteer Coordinator Development Officer Locality Manager Minute taker
Apologies:	Nick Campbell-White Mark Sharman	Executive Director (CAB) Executive Director (Help & Care)

		Action by
1.	<u>Apologies, welcome and introductions</u> - Director apologies as above. NS reported that guest speaker (Wokingham CAMHS Clinical Nurse Specialist) had also sent apologies.	
2.	a) <u>Minutes of last meeting held on 28 Nov 2017</u> - agreed & signed.	
	b) <u>Matters arising</u>	
	i) Item 4 - <u>Prospect Park enter & view</u> : NS confirmed that the report (including responses from BHFT ¹ to each of the ten recommendations) had been published, and shared with CQC. HW Wokingham to produce its own summary. NS had requested a follow-up visit to share findings with staff and patients.	
	ii) Item 6 - <u>Community Research Projects</u> : Deaf Positives - ND had sought update. Coffee Companions - ND had secured coffee shop in Woodley. NS to buy coasters. Brighter Berkshire - It was noted that (since completion of their community research project), Wokingham activist Anne Marie Garwen had withdrawn from involvement from Brighter Berkshire. She would continue to champion mental health in the borough (including working with Healthwatch) on an independent basis.	
3.	<u>Guest speaker from Wokingham CAMHS</u> - unable to attend. Because HW Wokingham were considering including a project on CAMHS transition in its 2018/19 workplan, ND agreed to seek views at forthcoming CAMHS Participation meeting about how HW Wokingham might best contribute. ND would feed back via e-mail to NS and Board.	ND ND

¹ Berkshire Healthcare NHS Foundation Trust which runs Prospect Park Hospital.

9.	<u>Any other business</u>	
	a) People with dementia in residential settings - HW to look into championing the use of ID wristbands (or similar) for dementia patients to avoid medication mixups etc. NS & ND to check practice /similar initiatives elsewhere.	
	b) Volunteer development It was noted that: <ul style="list-style-type: none"> • a core group of 10 volunteers were active • a few volunteers were inactive despite best efforts • individuals have different expectations & motivations for volunteering • same involvement model does not suit all It was agreed that, once the Healthwatch contract outcome was known, HW Wokingham's volunteer offer should be refreshed and a recruitment drive be undertaken. UKC agreed to ask current volunteers for their feedback and suggestions about the planned refresh. They would be asked to think about it in advance of the forthcoming volunteer meeting at which there would be a structured discussion. UKC would bring the results to the next Board meeting.	
	c) Next pop-up - 1 February (Time to Talk Day for mental health)	
	d) Next enter & view - The Berkshire care home (Barkham Rd) in Feb	
10.	<u>Date of next meeting</u> Tuesday 27 March (formal Board)	

Agreed & signed:Chairman

Date: