

Minutes Board Meeting

Date: 28 November 2017 Venue: Bradbury Centre

Present: Jim Stockley Non-Executive Director (Chair)
 Tony Allen Non-Executive Director (Finance)
 Nick Campbell-White Executive Director (CAB)
 Mark Sharman Executive Director (Help & Care)

In attendance: UllaKarin Clark Volunteer Coordinator
 Nick Durman Development Officer
 Nicola Strudley Locality Manager
 Heather Wyper* Minute taker

*from 10.30am

		Action by
1.	<u>Apologies, introductions & welcome</u> - no apologies.	
2.	a) <u>Minutes of last meeting held on 26 Sept 2017</u> - agreed & signed.	
	b) <u>Matters arising</u> none	
3.	<u>Refreshed workplan</u> Approved the refreshed work plan for the final 6 months of the year. Board discussed priority areas and methods by which HW Wokingham could best effect change. It was agreed that NS would draft suggested options and circulate for decision at next Board meeting.	NS
4.	<u>Prospect Park Enter & View Undertaken</u> as planned. Board noted: <ul style="list-style-type: none"> hospital staffing overstretched - focused on containment not therapy lack of coordination with community mental health services collaboration with other LHWs had been invaluable to achieve aims RK added his impressions: good facility with well-bonded staff team; very ill patients, sad situations. Draft report had been circulated internally for comment; updated draft due to go to BHFT ¹ shortly; publication (with summary) planned before Christmas. JS suggested sharing learning with other LHWs.	
5.	<u>Gateway report from Helpdesk</u> - noted. ND confirmed that the service was well-advertised locally and MS pointed out that Wokingham borough calls as proportion of total population compared well to the other (larger) areas featured.	
6.	<u>Community Research Projects update</u>	
	a) <u>Brighter Berkshire</u> - HW Wokingham had been able to collect many stories at excellent event at Sindlesham Cricket Club. ND to check	ND

¹ Berkshire Healthcare Foundation Trust which runs Prospect Park

	when BB's report would be available.	
	b) <u>Coffee Companions</u> scheme launch - red/green coaster system encouraging people to talk, tackling loneliness.	
	c) <u>Deaf Positives Accessibility Standard testing</u> - NS to seek update. Board instructions on project [see minutes of last meeting] had been communicated. NCW keen to see Deaf Positives' previous mystery shop of GP surgeries followed up.	NS
	d) <u>LINK Sunday Community Kitchen</u> - would be operating on six Sundays between December and March, starting next week.	
	e) <u>Unlock Your Wellbeing workshops</u> - no further update at present.	
7.	<u>CQC systematic review of Bracknell Forest Council</u> HW to provide summary of the 33-page report for Board members. NS explained its pertinence in terms of highlighting issues and challenges relevant also to Wokingham Borough, especially (for Healthwatch) the requirement to 'Ensure the right level of scrutiny and challenge'.	HW
8.	<u>Wokingham Borough Council contacts</u> - The Board noted the useful chart [circulated with the agenda] showing WBC names and job titles following extensive management changes.	
9.	<u>External forums update</u>	
	a) <u>HOSC²</u> - recent meeting had included Optalis presentation on merger of Wokingham and Windsor & Maidenhead services.	
	b) <u>Health & Wellbeing Board</u> -Agreed to draft and submit questions in advance. NCW emphasised that questions asked at the meeting without prior notice had proved ineffective in securing answers either at or after the meeting. JS suggested inviting Mark Hooper from Deaf Positives to present his findings around Accessibility Standard at future meeting.	
	c) <u>Berkshire West CCG</u> (federation of the four CCGs in West Berkshire) - NS confirmed that the CCG had agreed to fund the proposed joint Healthwatch post provide a single point of contact and two-way communication between the joint CCG and the four LHWs. NS meeting and Mandeep (HW Reading) and Andrew Sharp (HW West Berks) on 29 November. At the Board's request NS agreed to propose that the (CCG-funded) postholder be formally employed by HW Wokingham on behalf of the four LHWs.	NS
	d) <u>SAFE</u> - ND reported on the work of this organisation, funded by the Police & Crime Commissioner. Services included one to one support sessions for young people affected by criminal activity. Work was also planned to support parents subject to/at risk of violence by their children (Building Respectful Families project).	
	e) <u>Residents'/housing association meetings</u> - Following a query from RK, ND agreed it was a useful engagement channel to continue in future	
10.	<u>Finance Q2 accounts</u> had been circulated to Board members prior to the meeting	

² Health Overview & Scrutiny Committee

	TA drew attention to the projected year-end overspend on staffing costs. Possibly just due to phasing but NS agreed to check. Underspend currently forecast for system transformation and CAMHS project budgets.	NS
11.	<u>Any other business</u>	
	a) <u>Meeting with Commissioners</u> - 28 November at 3pm. JS, MS and NS to attend.	
	b) <u>New Chief Executive of WBC</u> - A meeting with Manjeet Gill suggested, in order to showcase work and plans. NCW to arrange	NCW
	c) <u>Extra care</u> - NS reported that, according to latest update from WBC, residents would start moving into Fosters in the New Year. Priority given to Cockayne Court residents.	
	d) <u>Royal Berkshire Hospital</u> - had failed to meet its A&E target (ND)	
	e) <u>Dementia</u> - ND also reported that the number of people diagnosed with dementia by Wokingham GPs fell below the NHS indicator ³ .	
	f) <u>Wokingham Medical Centre</u> - recent feedback had included that (i) people with learning difficulties were not getting their annual health checks (ii) missed appointments were occurring because carers were not being informed of appointments. WMC had not responded to requests for a meeting since the summer.	
	g) <u>Art for the 4th Age</u> (MoreArts project) - JS reported that artwork was now being displayed in eight care homes.	
	h) <u>Volunteers update</u> - UKC reported that she was meeting with a potential new volunteer the following day. The former manager of the Dingley ⁴ centre in Wokingham had also expressed interest in volunteering for Healthwatch. Board members suggested that she might be invited to consider applying to join the Board.	UKC
10.	<u>Dates of future meetings</u> Tue 30 Jan 2018 - 10am-12pm, Spencers Wood Community Hall Tue 27 March 2018	All to note

Agreed & signed:Chairman

Date:

³ The dementia diagnosis indicator compares the number of people thought to have dementia with the number of people diagnosed with dementia. The target is for at least two thirds of people with dementia to be diagnosed.

⁴ The organisation Dingley Promise provides support to under-5s with disabilities and special needs